

WA EOC WebEOC Quick Reference Guide

Logging into WebEOC (hosted by WA EMD)

WebEOC can be accessed via any computer with a connection to the internet and a issued login and password.

The direct URL is: <http://webeoc/woc7>

<https://fortress.wa.gov/mil/webeoc7/eoc7/>

Another path is www.emd.wa.gov, and click on the WebEOC link on the right side of the web page.



WebEOC

On the first login screen,

Jurisdiction: _Training

User: WA-EOC-Training

Password: Training*12

Leave the Position as training
Incident: EOC New Design Training

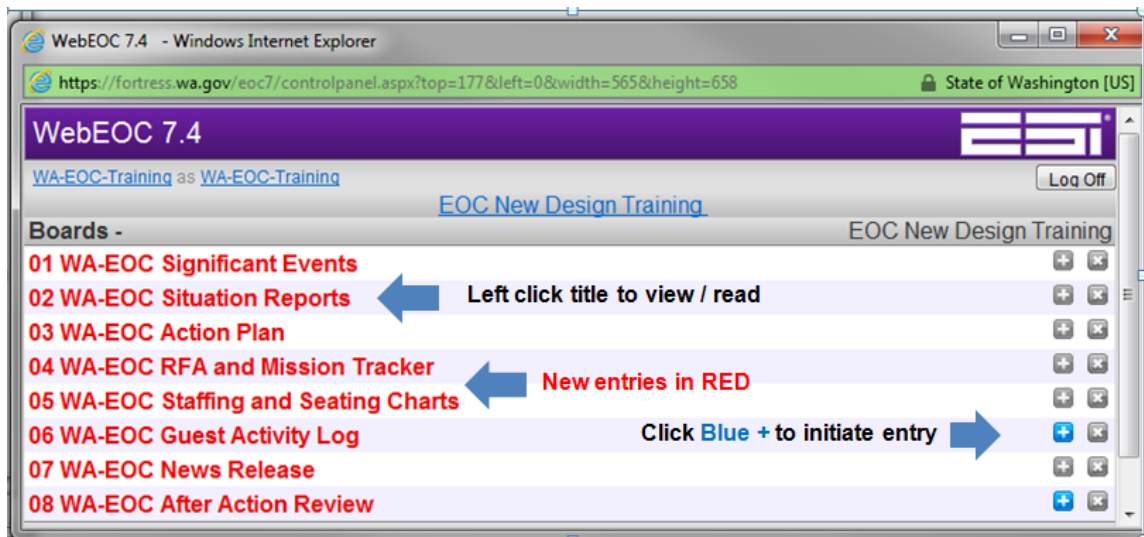
Additional Login Information:

The “naming convention” for consistent entries is:

Lastname_Firstname (Agency) e.g. (EMD) (WSP)
(WSDOT) (WANG) (RACES-Mason)

90% of the time, the below “Boards” or displays in Bold are used or monitored:

- 01 WA-EOC Significant Events (Section Chief or Lead)
- 02 WA-EOC Situation Reports (SitRep - Planning Section)
- 03 WA-EOC Action Plan (Planning Section)
- 05 WA-EOC Staffing**
- 06 WA-EOC Guest Activity Log**
- 07 WA-EOC News Release
- 09 WA-EOC After Action Review**



- A **blue + (New) entry** click the + to open a new screen and input information
- The **grey x** Item can be read (view only) by clicking on the title text.
- All board titles on the left side can be read by clicking on the text.
- **Red Text** signifies a new item has been added to WebEOC boards

Name	Use	Responsibility
Significant Events	Viewed by all WA EOC and Off-site subscribers to WebEOC for significant information	Section Chiefs
Situation Report	Usually done each operational period, sent to affected jurisdictions, others. Contains pertinent information about the incident.	Planning
Action Plan	Completed by Planning Section, identifies WA EOC incident priorities	Planning
Mission Tracker	Track Requests for Assistance – initiated by Logistics Section	Logistics
Staffing	Determine who is on duty, location, contact information	All
Section Activity Log	Entries completed by staff at least 1x per shift, log activities for review by section chiefs and possible submission to significant events	(All) Individual, Section Chief/Lead
News Release	Press releases will be attached by designated PIO's	PIO's
After Action Items	Each day add items/actions that went well or need improvement	All